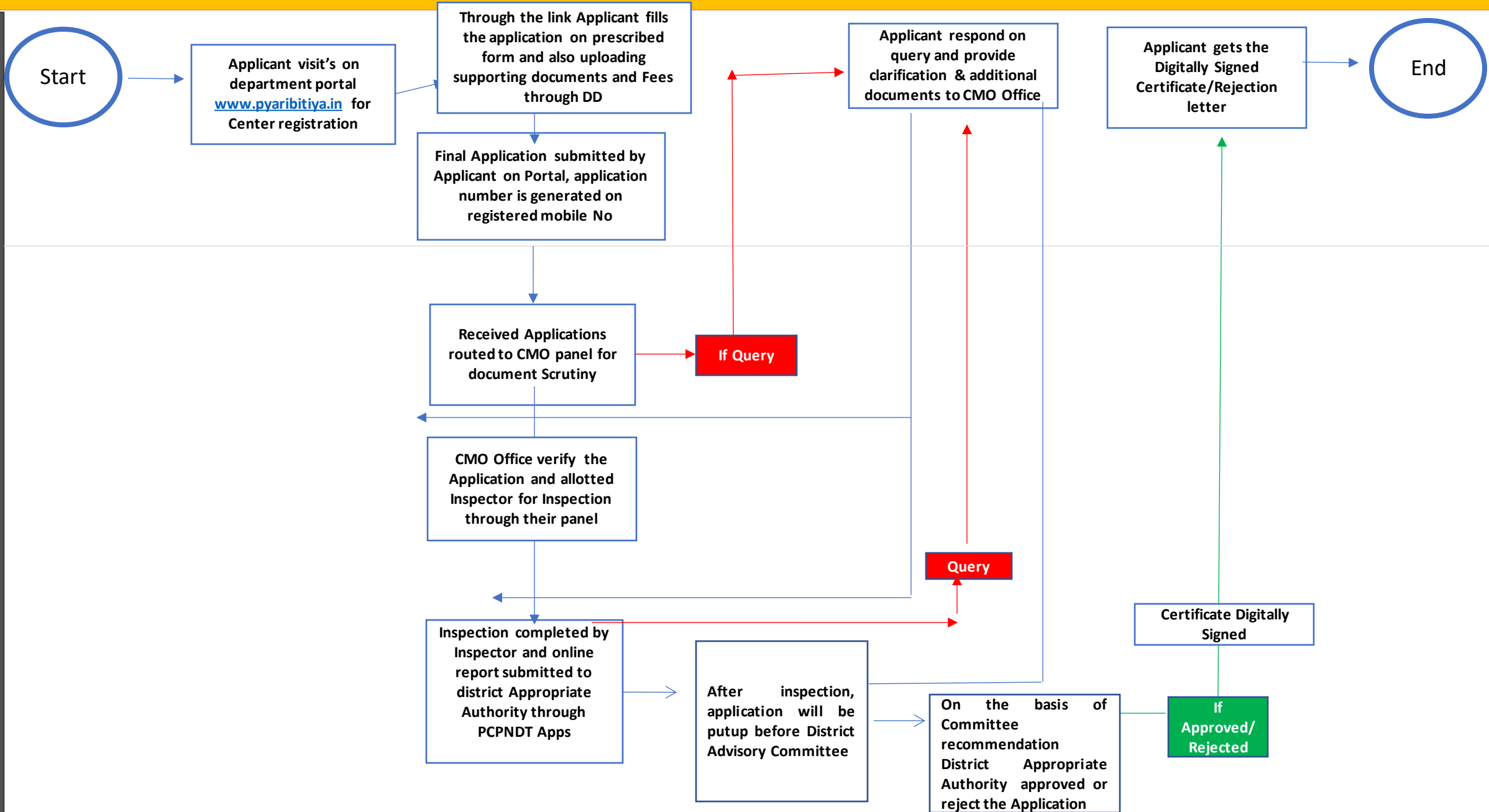


# Process Flow for Online Center Registration under PC&PNDT Act, 1994 (Amended, 2003) (For 5 years) & its Renewal

Directorate of Family Welfare



## Steps involved in New registration & Renewal :-

### for New registration-

1. The applicant will open the department portal at [www.pyaribitiya.in](http://www.pyaribitiya.in)
2. After logging into the department portal, the Applicant will be click **Apply for New registration link** and fill the **Application on prescribed Form** and covering area specific information I.e. personal Details, Contact Details, Doctor details, Equipments details, Fees details
3. Applicant needs to upload required documents i.e. Personal Picture, Affidavit, Demand Draft copy, postal Slip, Lease paper and other required documents
4. After filling application form and uploading all required documents. Applicant submits application and can then track its application through application number.
5. Applicant should verify email id and mobile no.
6. A Application No will be generated and sent through Email/SMS on registered mobile No.
7. Now using the Application No user is able to login to department portal and check the status of application time to time.
8. After successful submitting Application on portal Notification will be reflected in CMO Panel
9. CMO at district **Scrutinizes** the application and if there is any **query** then department will raise the query otherwise they will start inspection process.
10. Applicant has to respond on the queries raised by Department within **7 working days**.
11. CMO Office verify all documents and Allotted Inspector for Inspection
12. Inspector will be submitted online report to District Appropriate Authority through PCPNDT Apps
13. On the basis of scrutiny and inspection report, department call advisory Committee meeting, committee recommended for approval or Rejection
14. On the basis of recommended of Advisory Committee, District Appropriate Authority Approved or Reject the Application

## Process Flow for Online USG Center Registration under PC&PNDT Act, 1994 (Amended, 2003) (For 5 years) & its Renewal

### for New registration-

15. If application Approved by District Appropriate Authority than Issue digital Signed Certificate
16. Department will be Uploaded DSC on portal
17. Applicant open Certificate Issued tab and click link to download the Certificate
18. Applicant Downloads the digitally signed certificate from portal at [www.pyaribitiya.in](http://www.pyaribitiya.in)
19. In the case of rejection, digitally signed rejection letter can also be downloaded from portal.

### For Renewal Cases:-

1. The applicant will open the department portal at [www.pyaribitiya.in](http://www.pyaribitiya.in)
2. After logging into the department portal, Applicant will be click **Apply for Renewal link** and fill the Control No of the Center.
3. Auto fill **Application Form will be open**, Applicant can modify and add on covering area specific information in different step I.e. personal Details, Contact Details, Doctor details, Equipments details, Fees details
4. Applicant needs to upload required documents i.e. Affidavit, Demand Draft copy, postal Slip and other required documents
5. After filling form-A and uploading all required documents. Applicant submits application and can then track its application through application number.
6. Applicant should verify email id and mobile no.
7. A Application No will be generated and sent through Email/SMS.
8. Now using the Application No user is able to login to department portal and check the status of application time to time.
10. After successful submitting Application on portal Notification will be reflected in CMO Panel
11. CMO at district **Scrutinizes** the application and if there is any **query** then department will raise the query otherwise they will start inspection process.
12. Applicant has to respond on the queries raised by Department within **7 working days**

**Step Involve in Center certificate Renewal Cases**

13. CMO Office verify all documents and Allotted Inspector for Inspection
14. Inspector will be submitted online report to District Appropriate Authority through PCPNDT Apps
15. On the basis of scrutiny and inspection report, department call advisory Committee meeting, committee recommended for approval or Rejection
16. On the basis of recommended of Advisory Committee, District Appropriate Authority Approved or Reject the Application
17. If application Approved by District Appropriate Authority than Issue digital Signed Certificate
18. Department will be Uploaded DSC on portal
19. Applicant open Certificate Issued tab and click link to download the Certificate
20. Applicant Downloads the digitally signed from portal at [www.pyaribitiya.in](http://www.pyaribitiya.in)
21. In the case of rejection, digitally signed rejection letter can also be downloaded from portal.

## Checklist

1	Name of Permit/NOC	<b>Center Registration under PC&amp;PNDT Act, 1994 (Amended, 2003) (For 5 years) &amp; its Renewal</b>
2	Competent Authority	<b>Department of Family welfare, Uttar Pradesh</b>
3	Approving Authority	<b>District Appropriate Authority (DM)</b>
4	SLA/ Number of Days	<b>90</b>
5	Documents Required	<b>Applicant Photograph, Affidavit, Lease Paper, Demand draft Copy, Postal slip and other related documents</b>
6	Form Submission	<b><a href="http://www.pyaribitiya.in">www.pyaribitiya.in</a></b>
7	Fee & Mode of Payment	<b>Through Demand draft</b>